

AGREED

Director of the Yamal-Nenets
Department for Youth Policy and
Tourism



N.R. Khairullin
_____ 2021.

APPROVED

Director of the Yamal-
Nenets State Budgetary Institution
Arctic Center for Volunteering



O.A. Podkovyrkina
_____ 2021.

**Provision
of the international volunteering project *Explore Yamal*
in accordance with the regional Volunteering Mobility Program**

1. General terms and conditions

1.1. The following document establishes the procedure for organizing and conducting the international volunteering project *Explore Yamal* in accordance with the regional Volunteering Mobility Program (hereinafter - provision, project).

1.2. Dates of the project: 25 March 2021- 20 September 2021.

1.3. Place: Yamalskiy rayon (district), Yamal-Nenets Autonomous Okrug.

1.4. *The project is realized in fulfillment of the state assignment of the state budget institution of Yamal-Nenets Autonomous Okrug Arctic Center for Volunteering for 2021, as a part of the implementation of the state program of the Yamal-Nenets Autonomous Okrug «Tourism Development, improving the implementation of youth policy, organizing recreation and rehabilitation of children and youth for 2014-2024, «Action plan of the Project Office of international cooperation in the direction of «Russia - Arctic Council» for 2021.*

1.5. Files and other materials received from the participants during the project may be published in whole or in part, copied or broadcast for information purposes at the discretion of the organizers.

2. Organizers

2.1. Head organizer — Yamal-Nenets State Budgetary Institution Arctic Center for Volunteering (hereinafter – organizer).

2.2. Co-organizers of the mission: the Department for Youth Policy and Tourism of Yamal-Nenets Autonomous Okrug and Project office for international cooperation in the sphere «Russia - Arctic Council» (hereinafter – co-organizer).

2.3. Organizer jointly with co-organizers forms the structure of the project, determines the composition of participants and speaker-trainers, organizes an information campaign.

3. Goals and objectives

3.1. The goal of the project – the development of volunteerism and intercultural dialogue, the popularization of traditions, customs and understanding of the philosophy of indigenous peoples of the North. Promoting the strengthening of humanitarian ties of youth, increasing the attractiveness of the Russian Arctic, Yamal, as a territory open to development and new ideas.

3.2. Objectives:

- popularization of volunteerism;
- increasing interest among foreigners in culture and traditions of indigenous peoples of the North;
- creating a positive image of Yamal-Nenets Autonomous Okrug, among representatives of the countries and subjects of the Russian Arctic.

4. Schedule of the Project

4.1. The project dates – 25 March 2021 to 20 September 2021. The project consists of three stages:

4.1.1. **Application stage:**

- 25 March 2021 – 15 May 2021 – application period,
- 15-20 May 2021 - conducting a questionnaire test;
- 21-30 May 2021 - evaluation of applications and conducting an online interview;
- 04 June 2021 - publication of the list of participants.

4.1.2. **Main stage:**

- 14 June - 30 July 2021 - conducting educational seminars for participants;
- 02 - 20 August 2021 - conducting a volunteer expedition to Yamalskiy rayon in Yamal-Nenets Autonomous Okrug.

4.1.3. **Post-project stage:**

- 23 August – 20 September 2021 - creation and publication of a series of videos about the project in the organizer's social networks — vk.com/darctica_yamal;
- development of joint projects for the purpose of cooperation with foreign participants.

5. Procedure for collecting and evaluating applications for participation in the project

5.1. Participants of the project are candidates meeting the following criteria:

- age limit (18-45 years of age)
- citizens of the Arctic Council member countries: Denmark, Iceland, Canada, the USA, Finland, Sweden, Norway; regions of the Arctic zone of the Russian Federation: Yamal-Nenets Autonomous Okrug, Murmansk Oblast, Nenets Autonomous Okrug, Chukotka Autonomous Okrug, the Republic of Karelia, the Republic of Komi, the Republic of Sakha (Yakutia), Krasnoyarskiy Krai, Arkhangelsk Oblast;
- have experience in volunteer, project or social activities in one of the following areas: media, teaching, medicine, veterinary medicine and culture;

- speak English at least at the Upper Intermediate level, (a supporting document is welcome);
- have no significant health problems;
- registered in the Unified Information System "DOBRO.RU" (for citizens of the Russian Federation).

5.1.1. All participants must have a medical document (in Russian or English) confirming the negative result of a laboratory test of the material for COVID-19 by polymerase chain reaction (PCR), selected no earlier than 72 hours before arrival in the city of Salekhard.

5.2. To participate candidates must complete an application form in the Google form (hereinafter referred to as the application form). <https://docs.google.com/forms/d/16BYEWitPwhfnXuwiLeckNxMSpzGzhTCCJajwq61JVyo/edit?usp=sharing> (Appendix №. 1) and attach the necessary supporting documents. The questionnaire will be posted on the Internet, on the information platforms of the co-organizers of the project, as well as in the official account in the social media "Vkontakte" of the organizer - vk.com/darctica_yamal.

5.3. By filling out the application form in electronic form, the participant gives his consent to the processing of personal data in accordance with the legislation of the Russian Federation.

5.4. The evaluation of application forms is accomplished by the organizer, taking into account the data provided by the candidates. The results of the evaluation will be available within three days after completion by contacting by e-mail: dobro.arctic@gmail.com.

5.4.1. Online interviews will be conducted by the organizer in two languages - Russian and English, in order to confirm the proficiency of English for candidates of citizens of the Russian Federation and to identify the skills of expressing and understanding the Russian language of foreign participants. For foreign participants, knowledge of the Russian language is welcome, but not mandatory.

6. Selection of participants

6.1. The application forms specified in clause 5.2. of the regulation are evaluated according to the following criteria:

- questionnaire (the answers provided in the application form must be as complete and detailed as possible, having a logical structure);
- documents confirming the experience of volunteer/ project/social activities.

Participants who successfully pass the application stage and the questionnaire testing will be invited to an online interview.

6.2. In an online interview, participants need to demonstrate the skills of conducting a dialogue with the interlocutor, the ability to talk about their personal qualities and about their activities.

6.3. To organize an online interview, a commission will be formed from representatives of the organizer and co-organizers.

6.4. Candidates will be selected to participate in the project educational program based on the results of the online interview.

6.4.1. Candidates who successfully complete the educational program become members of a volunteer expedition.

6.5. One participant will be invited from each member country of the Arctic Council.

6.5.1. Participants from the regions of the Russian Arctic will also be invited to the programme on successful completion of the application stage, online interview and educational programme. The number of participants from the regions of the Russian Federation is determined by the organizer and does not depend on the number of regions located in the Arctic zone of the Russian Federation.

7. Main stage

7.1. **The educational program** is conducted within the terms specified in clause 4.1.2. of this regulation. The organizer holds educational online seminars aimed at getting acquainted with the way of life, traditions and culture of the indigenous small-numbered peoples of the North and one full-time educational trip and familiarization seminar at the address: Yamalo-Nenets Autonomous Okrug, Salekhard. After completing the online seminars, participants must pass the mandatory testing.

7.2. **The volunteer expedition** is conducted within the time limits specified in clause 4.1.2 of this regulation at the address: Seyakha village, Yamal district, Yamalo-Nenets Autonomous Okrug.

7.3. The organizer takes responsibility for ensuring the transfer of participants to and from Salekhard to the project venue.

7.4. All participants of the project are provided with necessary technical equipment for living on the territory of the volunteer expedition, food and souvenirs.

7.5. All participants are required to keep a field video diary (Appendix № 2) on a personal device (phone, photo-video camera) and send the footage to the organizers daily.

By the end of the volunteer expedition, the participants transfer all the captured video materials to the organizers to form a video diary based on the results of the project.

7.6. Each participant of the project performs the functions during the volunteer expedition, according to the direction specified in the application form of clause 5.2. of the regulation.

7.6.1. Medical volunteers are engaged in conducting master classes on first aid with residents – the indigenous small-numbered peoples of the North.

7.6.2. Chum-improvement volunteers are engaged in providing assistance in everyday life, reindeer husbandry, organizing leisure and entertainment for children of indigenous small-numbered peoples of the North.

8. Financing

8.1. All expenses related to the organization of the project and its events are provided by the organizer.

8.2. The funding is provided at the expense of the state program of Yamal-Nenets Autonomous Okrug *Development of tourism, improving the effectiveness of youth policy implementation, organization of recreation and recreation for children and youth for 2014-2024* for 2021.

9. Final provisions

9.1. The organizer has the right to make changes to this regulation no later than 3 days before the start of the application stage. Information about changes is published in the official accounts of the organizer — vk.com/darctica_yamal, instagram.com/dobro_yamal.

9.2. Project contact person – Ms. Guldar Galimova, deputy head of the department for the implementation of socially significant activities of Yamal-Nenets state budgetary institution *Volunteer Arctic Center*, tel: +7 3492252203, e-mail: dobro.arctic@gmail.com

Appendix No. 1
to the regulations on the
organization and conduct of the
international volunteer project
«Explore Yamal» in
accordance with the regional
Volunteer Mobility Program

**Application form in Google form for participation in the international volunteer project
«Explore Yamal»**

QR code-access to the Application Form for participation in the international volunteer expedition «Explore Yamal»
<https://docs.google.com/forms/d/16BYEWitPwhfnXuwiLeckNxMSpzGzhTCCJajwq61JVyo/edit?usp=sharing>



Questions of the application form

№	Questions	Answers
1	Full name	
2	Date of birth	
3	Links to social media accounts (Facebook, Instagram, etc.)	
4	Select the volunteering area you wish to participate in	<input type="checkbox"/> Medical assistant Medical assistant (first aid, first aid training workshops); <input type="checkbox"/> Chum-improvement (traditional dwelling) (assistance in everyday life, reindeer husbandry, leisure and educational activities with children of indigenous peoples of the north).
5	Place of residence	

6	Place of study/work (full name of organization, position/specialty/faculty)	
7	Select your English level	-Intermediate (B1) -Upper intermediate (B2) -Advanced (C1-C2)
8	Describe your experience in volunteering, social or project activities	
9	If you have any letters of recommendation or other proof of experience, please provide them in a downloaded form or add the link to the confirmation documents on the cloud drive	
10	How can you contribute to the project and specifically to the indigenous peoples of the north?	
11	Write an essay or send us a video on <i>why I should be chosen a member of the international volunteering expedition «Explore Yamal»</i>	
12	By completing this form, you give consent to the State Budgetary Institution of Yamal-Nenets Autonomous Okrug <i>Arctic Center for Volunteering</i> to process your personal data in accordance with the legislation of the Russian Federation.	-Yes, I agree -No, I disagree

Appendix No. 2
to the provision of the
international volunteering
project *Explore Yamal* in
accordance with the regional
Volunteering Mobility Program

Instructions for maintaining a field video diary

The video diary is recorded in front of the camera or other recording device, in a vertical position for publication in social media of the organizer and in a horizontal position for further use and creation of a short film «Explore Yamal» about the project.

The participants of the project need to tell about their day in a project, share emotions and impressions from the experience during the day, answer the question "How was your day?", " What useful things have you done today?", " What new things have you learnt today?".

Daily video clip from the participant: timekeeping - no more than 1 minute; frame position – vertical.

By the end of the project, the participants send all the captured video materials to the organizers to form a video diary based on the results of the project.

These videos can be used by the organizers and co-organizers to create a media product.