

Appendix # 1 to Resolution # 191

**The Northern Forum
Call for Projects**

The Northern Forum call for projects (hereinafter referred to as Call) is held with the aim of promoting the socio-economic development of the Northern regions.

The deadline for submitting applications to participate in the Competition is **October 1, 2017**. Organizations can participate in the Program regardless of the form of ownership.

Projects should correspond to the topics of the Northern Forum Working Groups:

- Topic 1: Education and Research;
- Topic 2: Culture;
- Topic 3: Business Cooperation in the North;
- Topic 4: Environment and Conservation of Biodiversity;
- Topic 5: Regional Adaptation to Climate Change;
- Topic 6: Development of Energy in the North;
- Topic 7: Assessment of Quality of Life in the Arctic Regions;
- Topic 8: Transportation in the North;
- Topic 9: Health in the North and Social Issues;
- Topic 10: Housing in the Arctic.

For all topics, priority will be given to projects that:

- Demonstrate specific outcome. Projects consisting of only conferences, round tables and discussions will NOT be funded.

Project funds can be used for the following purposes:

- Conducting campaigns to involve the public in socially important activities;
- Support to solve social problems;
- Payment of salaries and fees directly related to the project, including taxes;
- Payment of transportation expenses directly related to the project;
- Cost of expendables and equipment necessary for the project;
- Cost of services necessary for the project (for example: translation expenses, design development, printing and publication of materials and promotional products, web-design etc.)

The maximum amount of funding for one project is \$ 10,000.

Applications are accepted in two languages: either in English or in Russian.

Applications' evaluation criteria:

1. The urgency of the problem being solved, understanding reasons therefor;
2. Specific, measurable outcome, the viability of the results;
3. The realism of the tasks set, the effectiveness of the proposed solutions;
4. Openness, partnership;
5. Sustainability of the project, the prospect of further development once funded;

6. Creative approach, non-trivial, innovative solutions;
7. The adequacy of the requested budget to the nature and scope of the work performed. Efficiency of the project in terms of spending financial resources. Own contribution and the amount of additional funds raised.

Note: The funding within the Call is limited, and not all proposals can be financed.

APPLICATION REQUIREMENTS

The application must comply with the attached requirements, all sections must be filled. Applications are to be sent by e-mail to the Chair of the Working Group, depending on the topic.

Write simply, briefly and carefully. *Attention!* **The volume of all the materials** submitted by the applicant should not exceed **three pages (10 pt)**. Try not to use vague terms ("many", "very", "sometimes", etc.) and long sentences (more than 30 words).

The entire application is sent as a **single file**. **File name** (maximum of two words) **should match** with either the project name or the name of the organization.

Please save your and our resources, do not include images, signatures and other "heavy" objects, which make uploaded files bigger!

APPLICATION FORM

- **Project Name:**
- **The name of the organization - applicant:**
Full Name of Project's Manager (incl. Second Name, Patronymic etc.):
- **Amount requested: (up to US \$ 10'000)**
- **Regions of Project conduct:**
- **Timeline of the project: (up to 12 months)**
- **Address and contact information:**

Postal address with postal code:

Phone (s) (work and home): code _____ fax: _____ e-mail:

- **Description of the applicant organization.**

Type of organization (informal group, non-governmental organization, other). Year of foundation of the organization. When and in what status it is registered. Permanent staff/volunteers, head of organization. **Experience, grant experience, available achievements, including on the stated topic.** Recognized successes, unique skills and qualifications, contacts and partners.

- **Problem Statement** - Why the necessity at implementation of the project has arisen, how the project correlates with the objectives of the organization. A deep, professional sight on the issue will help you to find complex and adequate approach to its decision. It is necessary to bring (preferably with quantitative data) a detailed and earnest analysis of major causes of the problems, prove their importance and relevance. Include some relevant statistical data, speech cites etc. It is not necessary to begin with **World** problems, **avoid scientism and the "common places"!** Do not confuse the problem with the ways of solving it!

Goal of the project. Goal - it is the most common allegation, which is undertaken in the name of the project, "the highest point" that you want to achieve, or to make a significant contribution to its achievement. *Do not forget to clarify the scale and geography!*

Project Objectives. The objectives (what you do) - concrete and measurable results, (logically following from the analysis of the problem, aimed to achieve the goal) that you plan to get in the course of the project, indicating the participants to your activities and the "beneficiaries" of the project.

- **Work plan with the description of methods** (as exactly you will do), using which you plan to solve the problems with a **characteristic of the target group** involved in activities **and timeline** of project's implementation.

Event	Period of execution	Executor
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- **Results of the project (how the stated problem will change** after accomplishments of the project, separately by each objective, how many people and organizations to take part in the project, the new **partner relations**, a composition of project's "**beneficiaries**" etc.). *Attention! The results should be realistic, specific and measurable.* Specify how the project will be evaluated.
- **Cost Estimates**

Detailed **estimates of the project costs (in US dollars)** should include a list of all the resources needed to carry out the project. All costs must be carefully justified when describing the work plan or in explanations to the estimate. The explanations should be brief and understandable, avoid repetition. Emphasize and justify the low-cost and efficient budget.

Attention! Equipment costs are to be compensated **only to registered organizations!**

Budget Items	Funding requested	Contribution of the applicant	Funds from other sources	Total expenses
Salary				
Transport Costs				
Equipment				
Materials				
Communication services				
Publishing expenses				
Banking Commission				
TOTAL:				

Try to achieve integrity, logical interconnection of all sections of the application. From the statement of the problem, the goals and objectives of the project should follow, under tasks the methods and plans must be formed, costs calculated, and at the end, the results that change the initial problem situation must be reached.

**The deadline for applications is October 1, 2017.
Funding starts not earlier than March 2018.**

Applications need to be sent to the following address:

1. Valentina Kondratieva	Head, Center for Strategic Research of the	Center for Strategic Research of the Sakha Republic (Yakutia)
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	Sakha Republic (Yakutia), NF Human in the Arctic project Coordinator, Chair of NF Working Group on Assessment of Quality of Life in the Arctic Regions	Russia-677000, Yakutsk, Lenin Ave., 28, Office 206 Reception Phone: (4112) 50-60-80, fax (4112) 42-10-96 src@sakha.gov.ru
2. Feodosiya Gabysheva	First Deputy Minister of Education and Science of the Sakha Republic (Yakutia), Chairman of NF Working Group on Education and Research	minobr@sakha.gov.ru
3. Sakhamin Afanasiev	Minister of Nature Protection of the Sakha Republic (Yakutia), Chair of NF Working Group on Environment and Conservation of Biodiversity	minopr@sakha.gov.ru
4. Nils Andreassen	Executive Director, Institute of the North, Alaska, USA, Chair of NF Working Group on Development of Energy in the North	1675 C St. Suite 106 Anchorage, Alaska 99501 (O) 907 786-6324 (m) 907 351-4982 Mail- E: nandreassen@institutenorth.org
5. Sergey Kozupitsa	Deputy Minister of Construction and Utilities of Krasnoyarsk Krai, Chair of NF Working Group on Housing in the Arctic	(391) 211-30-33 kozupitsa@msakrsk.ru
6. Vladimir Vasiliev	Head, Department for External Relations of the Sakha Republic (Yakutia), Russia Chairman of NF Working Group on Regional Adaptation to Climate Change	677011, Yakutsk, Lenin Ave., 30
7. Aleksandr Shvora	Director, Department of Transportation and Road Facilities of Primorsky Krai, Chair of NF Working Group on Transportation in the North	+7 (423) 233-28-41 road@primorsky.ru

8. Aleksandr Tsaregorodtsev	Deputy Director for Science, Ugra Research Institute of Information Technologies (Khanty-Mansiysk Autonomous Okrug-Ugra), Chair of NF Working Group on Health in the North and Social Issues	Tel.: +7 (3467) 359-135 Fax: +7 (3467) 359-019 E-mail: TsaregorodtsevAL@uriit.ru
9. Timo Rautajoki	President and CEO, Lapland Chamber of Commerce, Chair of NF Working Group on Business Cooperation in the North	Maakuntakatu 29-31B, FI-96200 Rovaniemi Tel. +358 40 510 8889 E-mail: timo.rautajoki@chamber.fi
10. Galina Alekseeva	Chair, Civic Chamber of Primorsky Krai, Chair of NF Working Group on Culture	+7 (914) 672-22-13 alexglas@mail.ru

WE WILL BE GLAD TO SEE YOUR IDEAS
AND HOPE FOR FUTURE COLLABORATION!
WE WISH ALL OF YOU SUCCESS!