

The Northern Forum

Number 95, Resolution

Change of Name and Structures of Committees

Issue:

The Northern Forum Bylaws currently identify several governing and administrative bodies for the Northern Forum. Their duties and responsibilities are often confusing. Further, to assist the Northern Forum in ongoing efforts to strengthen and enhance the operations of the organization, changes in structure are warranted.

Recommendation:

The Secretariat of the Northern Forum recommends the following changes in name and structure for the various committees of the Northern Forum:

1. Change the name of the Board of Directors to the **Board of Governors** to more accurately reflect the high profile and stature of the Board;
2. Amend the responsibilities of the **Regional Coordinators** to read as follows:
 - a. Maintaining active communications with the Secretariat and/or Associate Secretariats and among Northern Forum members;
 - b. Provide on-going review of the activities of the Northern Forum;
 - c. Review the budget and annual work plans of the Northern Forum, the Secretariat and Associate Secretariats, progress reports for Priority Projects and work plans for proposed projects, and provide recommendations on each issue to the Executive Director, the Executive Committee and the Board of Governors; and
 - d. Provide other recommendations and guidance to the Executive Director, Executive Committee and Board of Governors as necessary;
3. Change the name of the Steering Committee to **Management Committee** to more accurately reflect the role and responsibility of the Committee in the day to day management of the Northern Forum. The Management Committee shall be responsible to the Executive Committee of the Northern Forum; and
4. Add the Executive Director as a member of the Management Committee to ensure good cooperation and coordination of oversight of all Northern Forum activities;

Be It Resolved, by the Board of Governors of the Northern Forum:

That the above changes be made to the Bylaws of the Northern Forum, and that all future activities of the Northern Forum conform to the management structure identified above.

Signed and Approved this 29th day of October, 2001, in Edmonton, Alberta, Canada